



30TH ANNUAL HOUSING CONFERENCE PREVIEW

8:00 AM REGISTRATION and EXHIBITS ★ higher level course ▲ accounting CPE credit ❖ CLE credit ♣ UHAB presentation

MORNING — Please select one numbered morning session (1-18) or two consecutive lettered morning sessions .

8:45 – 11:45 THREE HOUR SESSIONS

1. **Current Significant Legal Decisions** ★❖
2. Leadership Skills Development for Presidents ★
3. Making and Enforcing the Rules ❖
4. The Treasurer ▲
5. How Does Your Building Work?
6. Repairs in a COOP: Who's Responsible? ❖
7. Legal Responsibilities of COOP Boards
8. Board Responsibilities in CONDOS
9. Your Roof & Exterior Walls
10. Condo Issues for **NEW ATTORNEYS** ❖

9:00 – 10:30 ONE AND A HALF HOUR SESSIONS

- A. Key Qualities of Fine Board Members
- B. CONDO Financial Responsibilities
- C. Dare to Address Accumulated Deficits ★▲
- D. Strategies for Redecorating Public Spaces
- E. The Green Committee
- F. **What Should Be In the Minutes?**

10:45 – 11:45 ONE HOUR SESSIONS

- G. A Policy Manual for Your Building ★
- H. Committees to Help Run Your Building
- J. **Complying with NYC's New 'Green' Laws**
- K. **Are You Paying Too Much for Electricity and Gas?**
- L. **Solving Noise Issues: Management Role**
- M. Improve CONDO Common Charge Collections ★

9:30 – 11:30 TWO HOUR SESSIONS

11. COOP Admissions
12. Combating Bedbugs
13. Reserves ★▲
14. COOP Financial Statements
15. What to Expect from Your Managing Agent
16. Violations & How to Cure Them ♣
17. **Solving Difficult Leaks**
18. Amenities for Your Building

MIDDAY — Please select one midday session.

12:00 – 1:30 ONE AND A HALF HOUR SESSIONS

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| 101.A Code of Ethics for Board Members | 109.Sublet Issues in New York COOPs |
| 102.Board/Management Interface ★ | 110.Avoiding Renovation Disasters |
| 103.Property Tax Q & A | 111.Management Transitions |
| 104.Internal Controls for Small Buildings ▲ | 112.Communicating with Shareholders/
Unit Owners |
| 105.All About House Rules | 113.Insurance Guidelines |
| 106.H.D.F.C. Ownership when Shareholders Die ♣ | 114.Cashing in on Hidden Assets ★ |
| 107.Windows and Window Controversies | 115.Controlling CO-OP Arrears: L & T Attorney |
| 108.A Green Roof for Your Building | |

12:15 – 1:15 ONE HOUR SESSIONS

- P. Amending Your Documents
- Q. **Surviving the Turmoil in the Economy & the Real Estate Market** ★
- R. How to Improve Recycling in NYC Buildings
- S. Spreadsheet Budgeting for Small Bldgs.
- T. **Addressing Objectionable Conduct in CONDOS** ❖
- U. Heating NYC Buildings – Fuel Issues

LUNCH BREAK — VISIT EXHIBITS — You may purchase snacks and box lunches on the Fourteenth Floor.

AFTERNOON — please select one session

1:30 - 4:30 THREE HOUR SESSION

- 200.Co-op Issues for **NEW ATTORNEYS** ❖

2:30 - 4:30 TWO HOUR SESSIONS

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| 201.Dealing with Difficult Residents | 209.Being Green is Not a Spectator Sport |
| 202.Your Building Employees | 210.Your Heating System |
| 203.COOP Shareholders vs. The Board: Leaks,
Mold, Bedbugs, Noise, Odors ★❖ | 211.Apartment Renovations/Combinations |
| 204.Basic Financial Aspects of COOPs | 212.Coping With Hoarding Issues |
| 205.City Codes Update | 213.Coordinating Capital Improvement Projects |
| 206.Keeping HDfC Housing Affordable ♣ | 214.Controlling Variable Costs |
| 207.COOP Underlying Mortgage Refinancing | 215.Keep Your Building Going Forever |
| 208.Detect & Prevent Fraud & Kickbacks ★▲ | 216.The Budget ▲ |
| | 217.Exterior Restoration Projects |
| | 218.Homeowners Insurance |

3:00 - 4:30 ONE AND A HALF HOUR SESSIONS

- V. **Voting at your Annual Meeting**
- W. **Construction Defects: To Sue or Not to Sue**
- X. Plants for an Urban Environment
- Y. Emergency Preparedness
- Z. **Green Improvements: "Here's What We Did"**

4:30 PM — RECEPTION

At the end of the day, all participants are invited to gather on the fourteenth floor of the Newman Vertical Campus for refreshments and the Convocation. CNYC leaders will highlight recent successes and introduce special guests. Exhibitors' door prizes will be awarded.

EACH CNYC MEMBER COOP AND CONDO IS ALLOWED ONE FREE PARTICIPANT WHO MUST PRE-REGISTER BY 11/4/10

Additional registrants pay modest member rates

Full Conference Brochure can be viewed on the CNYC website at www.cnyc.coop and will soon be mailed to all CNYC Member buildings.